

## Terms and Conditions to join Caravan

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Caravan is an international youth and social circus network from across Europe, the Middle East, Africa, and Asia, that advocates for the use of circus arts as a powerful way to create positive personal, community and social change.

The network was established in 2008 by 6 European circus schools, with a common goal to use social circus as an educational tool and to dedicate this work to groups, especially youth, from disadvantaged backgrounds with specific needs.

Caravan is, first of all, a living network of active and involved members, surrounded by the Friends of Caravan, a group of individuals and organisations willing to show support to Caravan's mission and stay connected with its activities.

### 1. What drives us?

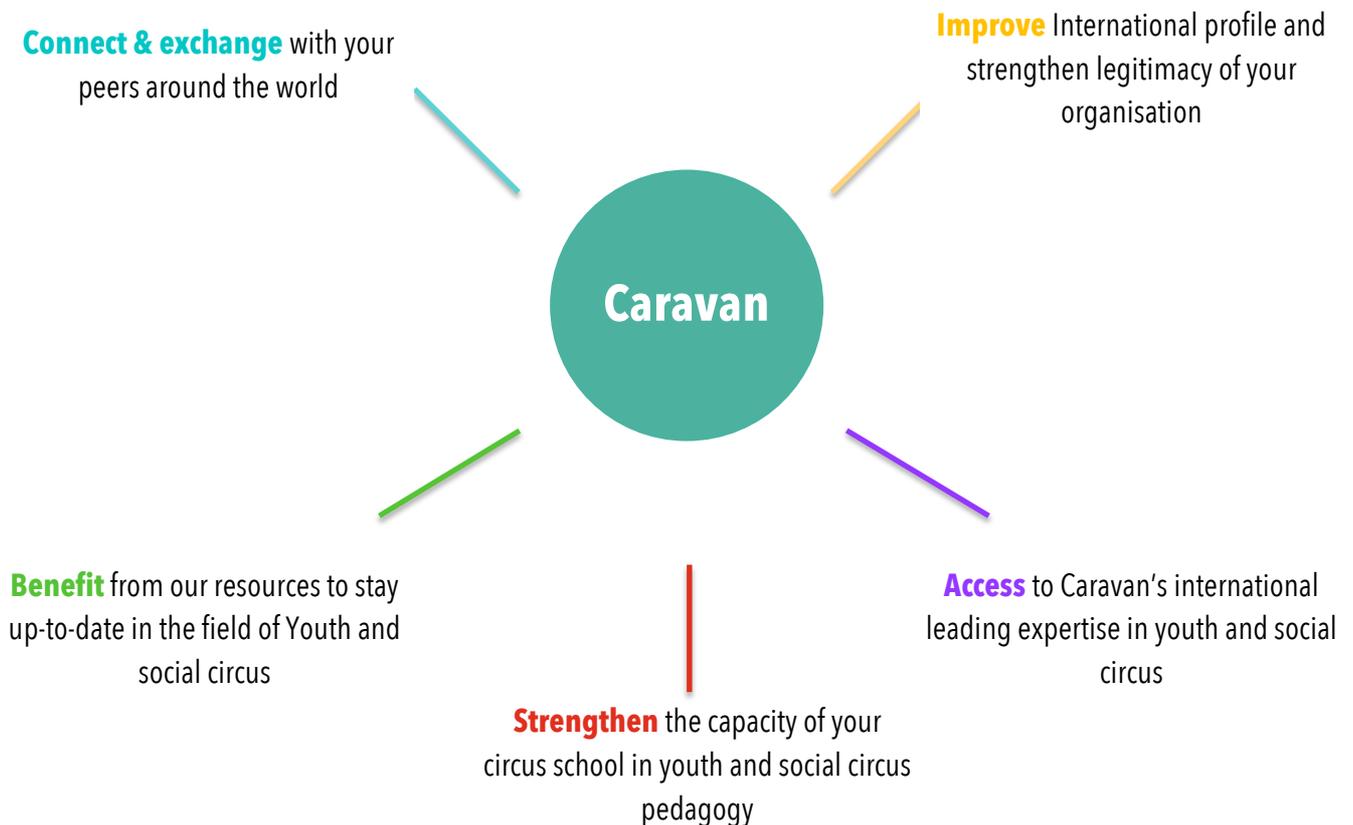
#### **Our vision**

Changing lives through circus!

#### **Our mission**

To use circus arts to create positive personal, community and social change.

### 2. Why join Caravan?



### **3. How to join the Caravan family?**

Caravan wishes to remain a friendly and functioning network, full of amazing members connected to each other and highly involved. In that sense, our network has only one category of **Members**. They can be circus schools or organisations but must be actively involved in youth & social circus and share the vision, mission and objectives of our Network.

The **Friends** of Caravan are organizations and individuals willing to show support to Caravan's mission and to stay connected to its activities.

Something important you should know: We are very much looking forward having you with us, but we are a small network which likes to take time to get to know each other. In that regard, all new circus schools/organisations willing to become a **Member** will all start as a **Friend**, for a period of one year (two annual general assembly meetings), before becoming a **Member** (upon General assembly's vote).

#### **A. You're ready to be highly involved and active with Caravan? Join us as a Member!**

We are looking for circus schools and/or organisations from all around the world focused on youth and social circus. They must have permanent teaching activities and a permanent staff. They must be committed to pedagogical development and have artistic activities, as well as clearly working in favour of young people. Overall, they must share Caravan's vision, mission and objectives, as well as be financially sound and trustworthy.

#### **B. You wish to show support to caravan's mission and stay tuned? Join our « Friends of Caravan » group!**

If you wish to support Caravan's mission but don't have the capacity, the time nor the desire to be an active and involved member on a daily basis, the friends of Caravan is a group which might suit you best. The Friends of Caravan are circus schools, organisations or individuals sharing Caravan's objectives and willing to stay in touch with our dynamic projects. They have a privileged relationship with Caravan and receive all of our information on a priority basis. They get invitations to attend all conferences and networking events staged by Caravan, as well as parts of our annual General assembly annual meetings.

## B. What are the benefits & responsibilities?

<b>Benefits &amp; Responsibilities</b>	<b>Members</b>	<b>Friends of Caravan</b>
Share Caravan's vision, mission & objectives	x	x
Must behave in line with Caravan's Guiding principles on expected values and behaviours	x	x
Improved international profile & strengthen legitimacy	x	x
Are kept informed about latest Caravan's news and get access to resources, research, relevant opportunities/information related to Youth and social circus field	x	x
Are invited to all public events organized by Caravan	x	x
Are invited to represent Caravan in international conference/seminars	x	
Ensure Caravan's visibility (use of Caravan logo and other visibility guidelines)	Mandatory	Encouraged
Are invited to General assembly's annual meetings	x Mandatory to attend at least one annual meeting per year (virtual or physical)	Are invited to parts of it
Travelling money to the General assembly annual meetings once a year (proportional to the distance travelled and within the limit of Caravan budget)	x	
Right to vote during annual & extraordinary General assembly's meetings	x Must define a proxy if not able to attend	
Can candidate to be a member of Caravan Board	x	
Have priority to be partners in Caravan's projects	x	
Caravan's training for social circus trainers (CTF in Action)	Can send 2 participants for free during each cycle where the Member is a formal project partner	Can send 1 participant (subject to availabilities 400€ / cycle)
Can ask to benefit from a peer-to-peer mentoring process (with one Caravan Member for a full year)	x	
Benefit from training and development opportunities	x	
Are supported with communications, advocacy, campaigning and profile raising from the Caravan team	x	

## 4. What is our admission process?

### Step 1. Let's get to know each other!

If you're interested to become a Member or a Friend, please take the time first to read thoroughly our Statutes and get in touch with our team at [info@caravancircusnetwork.eu](mailto:info@caravancircusnetwork.eu). We will hold an informal and friendly introduction call where we will be happy to hear more about your activities and vision, as well to present you Caravan in depth.

### Step 2. If you're ready, let's do this!

Once this first step is achieved and you confirm your interest in applying, our team will share with you a short **form to fill out**. This form includes questions on your team, activities, type of funding received but also how you would like to contribute to Caravan and what do you expect from us.

You will find there a **recommendation section** which will allow you to tell us more about any co-operations you may already had or have with Caravan members (but do not worry, it's not mandatory to have such background!).

Additionally, you will need to provide us with your two last **annual reports** and the **financial report** of the previous year.

If you candidate to become a **Member**

If you candidate to become a **Friend**

### Step 3. A progressive entry to get to know each other better!

As explained above, we are a small network which likes taking the time to get to know each other. In that regard, all new circus schools/organisations willing to become member will have a « **friend** » **statute for a period of one year** (two Annual general assembly meetings) granted by Caravan coordination team. During this first year, you will be invited to attend all Caravan meetings, to discover our members, projects, ressources, and discuss opportunities for further partnerships. You will then have the possibility to confirm your willingness to become a member or to remain in our group of friends.

### Step 3. We will look carefully at your application!

Applications are submitted to Caravan coordination team. They will come back to you within 6 weeks. Our team may ask you any complementary pieces of information if they consider it useful. Applications will be reviewed in line with Caravan's Guiding principles on expected values and behaviours.

### Step 4. Our board will carefully look at your application

Applications are submitted to our Board of Directors. They must gather 2/3 of the Directors' votes present or represented in order to be recommended to our General Assembly. Applications will be reviewed in line with Caravan's Guiding principles on expected values and behaviours.

### Step 5. The final word is in Caravan General assembly's hands.

Acceptance of new members will be granted by the **General Assembly** by a simple majority (50% +1).

### Step 6. Almost there!

Once admitted, you must transmit in writing the decision of your own Board of Directors providing the name of your **representative**. Additionally, you must pay the **annual membership fee**.

## 5. Resignation

Members and Friends may at any time resign by a registered letter addressed to the President and sent to the secretariat of Caravan. Resigning members has no right with regard to the association's assets.

## 6. Exclusion

Both for Members and Friends, we expect an involvement in line with the Terms and conditions described in this document as well as Caravan's Guiding principles on expected values and behaviours which describes core values that drive us.

For Members specifically, we expect a high level of involvement and responsiveness as well. We are a living network where it's very important for us to stay connected, to exchange and brainstorm together on a regular basis. This is what makes Caravan so great! A lack of such implication would lead to discussions in order to understand the reasons before recommending an exclusion.

Members and Friends are subject to the same exclusion procedure laid down in Article 5.3 of our Statutes. A recommendation of exclusion of a Member or a Friend is subject to a vote by the members of Caravan Board. 2/3 of the votes of the Board members are necessary for the recommendation to be accepted. This recommendation must be passed on to the General Assembly and must be decided following a 2/3 majority vote.

A Member or a Friend being considered for exclusion will be informed with reasonable notice and may defend itself before the Board or the General Assembly. Their membership is suspended until the next meeting of the General Assembly. Notification of exclusion will be sent by registered post, signed by the Caravan president. Members or Friends who have been excluded have no rights over the assets of the Caravan association.

## 7. What are our membership fees?

All the Caravan Members pay an annual membership fee depending on the financial capacities of the member. The amount of the membership fees is decided by the General Assembly on a proposal of the Board of Directors. Friends of Caravan are invited to pay a fixed and unique amount.

The non-payment of the annual membership fee within the deadlines may lead to the exclusion. The exclusion is taking effect after two written reminders.

Currently, the membership fees are as follow:

### 1) Members

- 2000€ for members with an annual budget exceeding 500.000€
- 1250€ for members with an annual budget between 200.000€ and 500.000€
- 750€ for members with an annual budget between 100.000 and 200.000€
- 400€ for members with an annual budget below 100.000€

### 2) Friends of Caravan

200€